FROM	[OSP Staff]
TO	Robert Samuel White
CC	[OSP Staff]
DATE	November 13, 2026, 1:54 PM PT
SUBJECT	**RE: PR44279 - Public Records Request re: "Government and Media Relations"**

Dear Robert Samuel White:

To locate records responsive to your request, a search will need to be conducted of the email accounts maintained by each of the Public Information Office staff. The Department has no other system in which to identify responsive records. Your fee estimate included the costs for the involved employees to conduct manual searches of their own email. It is not yet known which categories of records will be identified, because the searches have not yet been conducted.

An alternative option would be for an automated search of the employees' email, through our IT Department. If you would like to submit relevant search criteria such as dates and keywords, we will send up an updated estimate for the cost of the automated IT search. Once that search is conducted, a second fee estimate will be provided for the cost to produce the records. Please consider that some searches can return a very high volume of emails which will need to be sorted to identify only those which are responsive to the request. Responsive records will be reviewed for exempt material and may be redacted or withheld.

ORS 192.324(4) allows a public body to establish fees for production of public records that are "reasonably calculated to reimburse it for its actual cost" in making records available. The Department reviews requests for fee waivers or reductions on public records requests on a case-by-case basis, based on the information provided by the requester and the totality of circumstances at the time of the request. A determination is made in accordance with ORS 192.324(5) and DAS Police 107-001-030. The Department has reviewed your request and has determined that it does not meet the necessary criteria, demonstrating that a fee waiver would primarily benefit the general public. Furthermore, the request is not narrowly construed or well defined and will involve multiple non-records staff members searching for non-specific records, and diverting their attention from other duties. Additionally, 5 hours of the time estimated is for work which will be required to be performed by OSP Captains, which qualify for the $75 / hour "Professional" rate. However, we applied the lower "Managerial" rate of $40 / hour. Therefore, we deny your request to waive or further reduce fees.

~[OSP Staff]

[Picture3]
[OSP Staff]

Manager | Central Records Section
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