Oregon Higher Education Coordinating Commission (HECC)
Attn: Lisa Grisham, EDO
3225 25th Street SE
Salem, OR 97302
(971) 307-1708

Remit To:

Oregon Higher Education Coordinating Commission (HECC)
Attn: Lisa Grisham, EDO
3225 25th Street SE
Salem, OR 97302

Bill To:

Robert White

Estimate Summary

Invoice No:	INV26-R000049-1
Request Reference Number:	R000049-110526
Invoice Date:	11/6/2026
Due Date:	12/6/2026
Status:	Estimate
Balance Due:	$600.00

Category	Description	Details	Cost	Unit	Add Overhead	Total Quantity	Quantity Waived	Quantity Charged	Total
Managerial Time	$40/hour for Managerial (Program managers, Public Information Officers)	L. Grisham - Public Records Officer time. 2 hours waived per agency policy.	$40.00	Per Hour	☐	2.00	2.00	0.00	$0.00
Professional Time (Admin Use)	$75/hour for Professional (Information Technology, Human Resources, High-level Analyst)	J. Rorick - IT search for provided terms	$75.00	Per Hour	☐	8.00	0.00	8.00	$600.00
								Sum	**$600.00**

Comments:

A deposit equal to 50% of the invoice is required to proceed with an IT Search.

Payment may be made by Cash / Check / Money Order. Credit card payment is available by phone. Call (971) 301-1708 to make arrangements.

Totals:

Total:	$600.00
Payments:	$0.00
Balance Due:	**$600.00**

Please include your request reference number on your method of payment.