FROM	[LCLARK Staff]
TO	Robert Samuel White
DATE	November 4, 2026, 9:36 AM PT
SUBJECT	**Re: Public Records Request**

Dear Mr. White,

The Council on Court Procedures acknowledges receipt of your public records request. Before we proceed, I would like to explain what the Council is and how it operates.

The Council is one of the (if not the) smallest state agencies. It operates with two very part-time staff members and is not equipped with the resources available to other agencies through the State of Oregon (e.g., Microsoft Teams chat and channel messages, messaging services of any kind, text messages, or state servers). Its primary method of communication is through email run through Gmail, which is provided by Lewis and Clark Law School through a public-private partnership with the state.

With all that being said, we could perform a search for the email addresses and names provided in your request in the email accounts used by the Council and manually scan through any results for the specific search terms provided, because as far as I am aware Gmail does not have the ability to both search for email address and text within content of the email. I am unsure as to how we would provide the "records of the search conducted to answer it," as Gmail has no mechanism to save searches or queries.

Please advise as to what you believe would be the best way for the Council to satisfy your public records request given the parameters outlined above.

Best regards,

[LCLARK Staff]
Executive Assistant
Oregon Council on Court Procedures
(she/her)

I am now working 100% remotely. The best time to reach me is between 9 a.m. and 12 p.m. PST at [phone]. Otherwise, please send me an email!