ELLEN F. ROSENBLUM
ATTORNEY GENERAL

LISA M. UDLAND
DEPUTY ATTORNEY GENERAL

DEPARTMENT OF JUSTICE

Justice Building
1162 Court Street NE
Salem, Oregon 97301-4096
Telephone: (503) 378-6002

May 13, 2024

Monroe Donald Macrae
SID #16358463
777 Stanton Blvd.
Ontario, OR 97914

Re: Petition for Public Records Disclosure Order
Oregon Department of Corrections
DOJ File No.: 291200-GA0047-24

Dear Mr. Macrae:

This letter is the Attorney General's response to two petitions filed by you seeking disclosure under the Oregon Public Records Law, ORS 192.410 to 192 .505. Your first petition asks the Attorney General to order the Oregon Department of Correction (ODOC) to disclose various health services and dental policies and procedures, which you requested by mail on March 21, 2024. Your second petition asks the Attorney General to order ODOC to disclose the table of contents or indices for various ODOC policies and procedures, which you requested by mail on April 12, 2024. Your petitions explain that ODOC has not acknowledged or responded to either of your requests.

We discussed your petitions with Michelle Dodson, ODOC Records Officer. She informed us that ODOC's records staff was not aware of your requests because, as your petitions demonstrate, each request was specifically addressed to an individual who was not employed by ODOC at the time. She also explained that in response to your petition, ODOC staff was unable to locate either of your requests to determine whether it was apparent from the envelopes that they contained requests for ODOC records. Finally, she indicated that ODOC will treat your petitions as new requests and will be in touch with you shortly.

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Under the circumstances, we have no reason to second guess Ms. Dodson's representations and we find that she has adequately demonstrated why ODOC's records staff was not aware of your requests. *See* ORS 192.329(1) (agency's obligation to process a public records request begins when an individual identified in the agency's written procedure receives the request). And because ODOC is now processing your requests and has not otherwise denied them, we respectfully deny your petition. *See* ORS 192.411(1).

Sincerely,

LISA M. UDLAND
Deputy Attorney General

ACF/pjn
c via e-mail only: Michelle Dodson (ODOC)